



സൊസൈറ്റി രജിസ്ട്രാർ ചെയ്യുന്നതിന് സംബന്ധിച്ച സർട്ടിഫിക്കറ്റ്

(1860-ലെ സൊസൈറ്റീസ് രജിസ്ട്രേഷൻ ആക്ട് XXI)

ക്രമ നമ്പർ... MPM/CA/555/2015

വർഷം... 2015

1860-ലെ സൊസൈറ്റീസ് രജിസ്ട്രേഷൻ ആക്ട് XXI അനുസരിച്ച്...
FATIMAGIRI SOCIETY, NILAMBUR ഇടനില വസതി രജിസ്ട്രാർ

ചെയ്തതായി ഞാൻ ഇതിനാൽ സാക്ഷ്യപ്പെടുത്തുന്നു.

..... 2015 വർഷം August മാസം

..... 05 ാം തീയതിയായ ഇന്ന് ഞാൻ കൈയൊപ്പുവെച്ച് നൽകിയിരിക്കുന്നു.

ജില്ലാ രജിസ്ട്രാറുടെ ആഫീസ്
തീയതി 05.08.15

Shubh
സാഹോ രജിസ്ട്രാർ

DISTRICT REGISTRAR
AND
REGISTRAR OF SOCIETIES
MALAPPURAM

भारतीय गैर न्यायिक

पचास
रुपये
रु.50



FIFTY
RUPEES
Rs.50

INDIA NON JUDICIAL

കേരളം കേരल KERALA

BF 681479

FATIMAGIRI SOCIETY, NILAMBUR RULES AND REGULATIONS

(Formed and functioned under the Societies Registration Act XXI of 1860)

1. NAME

The name of the Society shall be "FATIMAGIRI SOCIETY, NILAMBUR"

2. REGISTERED OFFICE & ADDRESS:

Ward 7/697, Fatimagiri Society, Nilambur, R.S., Nilambur Municipality, P.O.,
Malappuram-679330

3. AREA OF OPERATION:

The activities of the Association will be confined to all the States in India except
Jammukashmir

17630

28.12.2015

Sr. Crisostomus Thomas, Fatimagiri Society -
Nilambur
Malappuram



The objectives for which the Society is established are

- a. To administer and run Institutions under the name of the "FATIMAGIRI SOCIETY, NILAMBUR, which are conducted by the Congregation of the Apostolic Carmel established in Mangalore in 1870, and to establish, take over, administer and run such other institutions as the Governing Body may from time to time decide.
- b. To initiate support and promote the advancement of educational activities in all its branches, particularly schools, colleges, cultural, industrial and agricultural scheme, technical social service centres and institutions for all, specifically women and children, irrespective of religion, race, caste community or social status.
- c. To provide and encourage medical assistance in the form of hospitals clinics, dispensaries, health services and similar centres for all, specifically women and children irrespective of religion race caste, community or social status.
- d. To undertake social service activities of a non-religious nature and to provide facilities for, the relief of the poor, irrespective of caste, creed or social status.

President

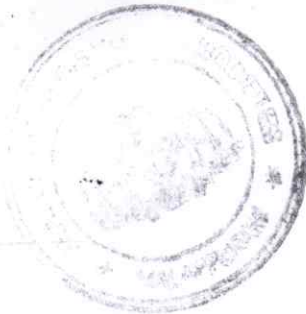
Dr. Maria Azevedo

Secretary

Fr. Joseph

Treasurer

Marijamma



2

- e. To print, publish and exhibit educational films, journals, periodicals, books, lectures and other reading and pictorial matters for the diffusion of useful knowledge and in keeping with the educational, medical, charitable and moral ideals of the society, not inconsistent with the provisions of the Income Tax Act, specifically Section 80 G.
- f. To hold and conduct classes, lectures, conferences, seminars and competitions and to give scholarships, freeships, diplomas, certificates and awards as and when thought fit.
- g. To provide residential accommodation, either free of cost for consession, and educate, train and assist financially or otherwise in the education and training of teachers, social workers, staff, students, orphans and others.
- h. For the promotion and realization of these objectives and purposes, do all such lawful acts.
- i. To subscribe or give donations to and financially or otherwise aid any other charity with similar objectives.
- j. To do all such lawful acts and deeds as are essential or conducive to the attainment of the objectives of the society.
- k. The society doesnot intend to run any profitable business.

All Activities shall be as per existing laws

The Society is irrevocable. The services of the Society will be provided to all sections of the society without any discrimination on the basis of caste, religion and sex and all activities undertaken of the Society shall be lawful and consistent with the existing laws of the country.

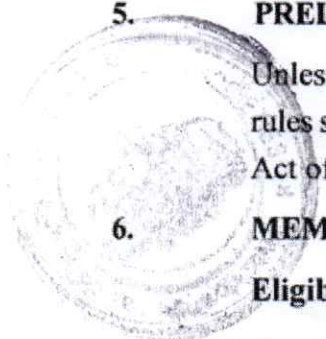
5. PRELIMINARY:

Unless the context otherwise requires, words & expressions used in these rules shall have the meaning assigned to them under Societies registration Act of 1860.

6. MEMBERSHIP

Eligibility of Membership

Any person shall be eligible to be a member of the **FATIMAGIRI SOCIETY, NILAMBUR**, provided:



President

Sr. Maria Anay Ac

Secretary

[Signature]

Treasurer

Marie Gemma

- a. His/Her written application for membership has been approved by a majority of the Managing Committee
- b. His/Her age is more than eighteen years, and
- c. He/She is interested in the objectives of the Society.

Expulsion of Members

A member of the Society may be expelled by a majority of votes of the Managing Committee for reasons like:-

- a. Voluntary resignation in a letter addressed to the Secretary /Managing Committee
- b. Activities repugnant to the activities of the Society,
- c. Unsound mind,
- d. For any action which may be held by the Managing Committee or a General Body meeting to be dishonest or contrary to the stated objectives of the Society.

However the member should have been given an opportunity to explain his/her conduct to the Managing Committee/General Body before the decision is taken. The decision of the Managing Committee/General Body shall be final and non challengeable in a court of law.

Termination of the membership shall take effect from the date of expulsion or such date as may be specified in the resolution of the expulsion.

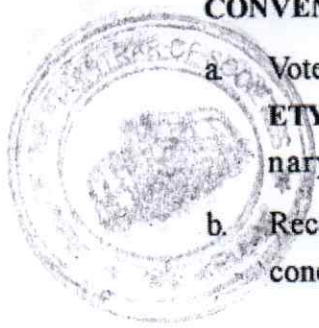
Right of Membership

Right of membership is non-transferable.

Member's Rights and Privileges

Subject to the provisions of these Rules, the members of the **FATIMAGIRI CONVENT SOCIETY, NILAMBUR**, shall have the following rights:

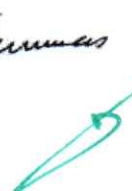
- a. Vote on any proposal concerning the **FATIMAGIRI CONVENT SOCIETY, NILAMBUR**, which may be placed for consideration at the ordinary or Extra-Ordinary General Body meeting of the Society;
- b. Recommend for consideration at a meeting any proposal or suggestion concerning the Society;



President
Sr. Maria Arcey Ac

Secretary
[Signature]

Treasurer
Marie Gummast



c. Join such meetings and gatherings that may be arranged by the Society.

7. MANAGEMENT: (Executive Committee)

The affairs of the Society shall be managed by a Management Committee subject to such direction and control of the General Body.

The office bearers of Management Committee except President and Secretary are elected by the General Body of the Society.

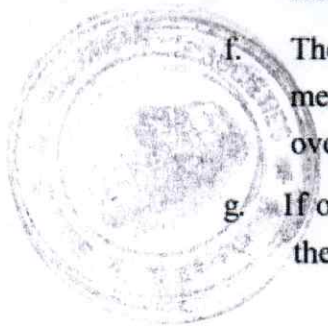
The Number of Managing Committee members shall 9 members.

8. THE GENERAL BODY:

The total number of valid members of the Society forms the General body of the Society.

9. MEETINGS OF THE GENERAL BODY:

- a. The General Body shall meet month of September every year.
- b. Not less than 15 clear days notice shall be given to all members for the Annual General Body Meeting.
- c. The Management Committee is empowered to make all necessary arrangements and to lay down the rules for conducting the Annual General Body Meeting in a smooth and efficient manner.
- d. The Management Committee shall place before the Annual General Body meeting an annual report , an audited Balance Sheet and income and expenditure accounts of the Preceeding financial year for approval.
- e. The Management Committee may convene an extra ordinary General Body meeting. At least 7 clear days notice specifying the subject of such meeting shall be given to the Society members and only the business so specified shall be discussed on such meetings.
- f. The President or in his absence the Secretary or in the absence of both any member proposed to the chair and approved by the general body shall preside over the meeting of the General Body.
- g. If one - fourth of the members make a written requisition, specifying the purpose, to the President or Secretary to convene an Extra Ordinary



President

Sr. Maria Anny Ac

Secretary

[Signature]

Treasurer

Maria Emma Ac



General Body Meeting the President or the Secretary shall be bound to call such General Body Meeting within three months of receiving such requisition. The President or the secretary shall circulate the subjects and resolutions to be discussed at such extra ordinary general body meeting. Only the business so specified shall be discussed at such meeting. At least 7 clear days notice shall be given to the members for such a meeting. The decision taken and resolutions passed pertaining to the matters in the agenda, passed by two-thirds majority of the members present and voting, shall be binding.

- h. **QUORUM:** One -third of the members shall be quorum for any General body meeting. Any General body adjourned for want of quorum shall subsequently need not insist on quorum and the decisions taken at such a meeting shall be valid.

Each member shall have one vote. In case of a tie, the President of the meeting can exercise his casting vote. Proxies are not allowed.

10. MANAGEMENT COMMITTEE: (Executive committee)

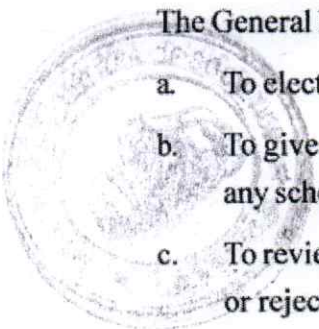
The Management committee of the Society shall consist of Nine members, the constitution of which shall be as follows:

- a) President : Elected from the Management Committee
- b) Secretary : Elected from the Management Committee
- c) Treasurer :Elected from the Management Committee
- d) Nine Members of the Management Committee : Directly elected by the General Body of the Society from the members of the Society.
- e) Two -third of the members shall be quorum for any Executive committee meeting.

11. POWERS OF THE GENERAL BODY:

The General Body of members shall have powers:

- a. To elect Members to the Management Committee.
- b. To give directions to the Management Committee to execute or implement any scheme put forward by the General Body.
- c. To review the actions of the Management Committee and if necessary ratify or reject any or all of them.



President
Sr. Maria Anny Sc

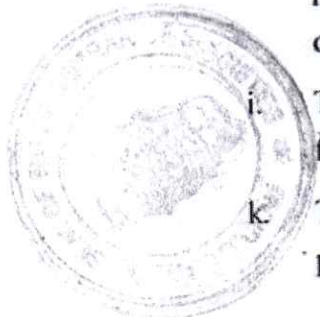
Secretary
[Signature]

Treasurer
Marie Gumma Sc

- d. To pass resolutions
- e. To make amendments to bye-laws.
- f. To take disciplinary action against any member of the Society.
- g. To remove the Nine elected Members of the Managing Committee
- h. To adopt or amend the annual report and accounts.
- i. To appoint an Auditor to audit the accounts of the Society.

12. POWERS OF THE MANAGEMENT COMMITTEE:

- a. To take appropriate steps in order to carry out the object of the Society set out in the Memorandum of Articles of the Society.
- b. To purchase or otherwise acquire for the Society any movable property right or privileges constituted in the Memorandum and Rules of the Society at such price and generally on such terms and conditions which Management Committee things fit.
- c. To invest and deal with any of the funds of the Society upon securities & investments and in such manner as the Management Committee think fit, according to the provisions of these rules.
- d. To appoint such sub committees as may be necessary for the purpose of the society.
- e. To convene extra ordinary general body meeting of the society.
- f. To borrow or receive any funds from sources other than the members and the Institute is needed prior approval from Institute.
- g. To expel a member.
- h. And generally at their discretion to do and perform every act and thing the management Committee may consider necessary for the purpose of carrying out the objects and duties of the society.
- i. To receive bequests, donations and transfers of movable or immovable properties from testators, donors or transferors, as the case may be.
- k. To assign from time to time such functions and duties and delegate such powers as it may deem fit to the President, Secretary or Treasurer.



President

Sr. Maria Anay Ac

Secretary

[Signature]

Treasurer

Marie Gemma Ac



- l. To perform all such acts and do all such things as may be necessary for the proper management of the society.
- m. To make By-Laws of the following:
 - 1) Management of the funds and work of the society.
 - 2) powers, functions and duties of the President, Secretary and Treasurer.
 - 3) Such power as may be found necessary or expedient for the functioning of the society.

FUNCTIONS

13. PRESIDENT:

- a. To preside over all meeting of the society
- b. To exercise such other rights and powers as may be provided for in the society's Rules and By-Laws

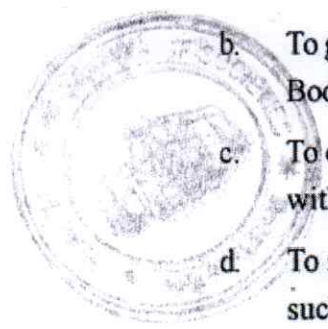
14. SECRETARY:

- a. To convene meetings of the Managing Committee and General Body in consultation with the President.
- b. Do all correspondance and keep all accounts and records.
- c. Keep records of all meetings.

15. TREASURER:

The Treasurer shall be the sole custodian of all the cash, valuables and connected account and account books, receipt books, vouchers etc. of the society .His duties shall generally be:

- a. To maintain proper records and books of account in respect of all such cash dealings of the Society and to place them before the Management Committee at its meetings for approval.
- b. To get the annual accounts audited by the auditor appointed by the General Body.
- c. To operate on behalf of the Society the bank accounts of the Society jointly with the President or Secretary .
- d. To supervise the collections or contributions to the Society and to account such collections and contributions.



President
S. Maria Aray Ac.

Secretary
[Signature]

Treasurer
Maria Gumma Ac.

b

- e. To present monthly and annual accounts at the Committee Meetings and annual General Body Meetings of the Society respectively.
- f. To sanction all payments.

16. FINANCIAL YEAR:

The financial year of this society shall be the period from 1st April to 31st March of each year.

17. FUNDS & UTILISATION

Funds will be mobilized through:

- a. Membership and admission fee from members
- b. Special drives undertaken for collection of funds from voluntary donors.
- c. The Income as funds of the Society will solely be utilized towards the object and no portion of it will be utilized for payment to the members by way of profit/Divident/Interest etc.

18. BOOKS AND DOCUMENTS:

- | | |
|-----------------------------|-------------------------|
| 1. Society Bye-law | 8. Registration Record |
| 2. Registration Certificate | 9. Membership Register |
| 3. Voucher files | 10. Working report |
| 4. Receipt book | 11. Attendance Register |
| 5. Accounts book | 12. Notice book |
| 6. Minutes book | 13. Letterpad |
| 7. Seal | 14. Stock book |

19. AUDIT OF ACCOUNTS:

The accounts for the Society shall be audited by a recognized Chartered accountant/ Chartered Accountant's Firm every year.

20. MEETING OF THE MANAGEMENT COMMITTEE:

- a. The Management Committee shall meet whenever necessary but shall meet at least once in three months. The Secretary or President may convene meeting of the Management Committee.

President

Sr. Maria Aney AC

Secretary

Graciana

Treasurer

Marie Gemma AC

- b. Not less than 5 clear days notice of every meeting of the committee shall generally be given to the members of the Management Committee, but when matters of a very important and urgent nature are to be discussed and decided upon, the Management Committee may meet at shorter notice, and the decision taken at such meeting shall be valid.
- c. The President or in his absence the Secretary or in the absence of both, any member of the Management Committee proposed to the chair and approved shall preside over the meetings of the Management Committee.

21. NON CONFIDENCE MOTION

Any member has got the right to bring a resolution against an administrative committee. This resolution must be supported by at least three members. The resolution may be passed on the basis of a vote in a general body meeting, to get passed the resolution it must have at least a two-thirds majority.

22. BYELAW AMENDMENTS:

These rules and regulations shall not be altered, modified, amended, entered or repealed in any manner except by special resolution of the society passed by not less than 3/5 majority of the votes of the members present in the general body meeting called for the purpose with due notice and with the prior approval of the Commissioner of Income Tax, having jurisdiction over the society. Proposed amendment shall be given in the notice issued for convening the General Body in which it is to be discussed. This shall be strictly in accordance with S.12 of SR Act (Act XXI of 1860)

23. DISSOLUTION:

The Society shall be dissolved only by special resolution passed by not less than 3/5 majority of votes of the members present in an Extra Ordinary Meeting of the Society specifically called for the purpose. Any unspent or part of the net assets remaining will be handed over to some other institution having the same or similar objects or shall vest with government as per S.13 & of SR Act. The assets of the Society never distributed among the members.

President

S. Maria Anny A.C.

Secretary

G. S. S. S.

Treasurer

Marie Gemma A.C.

The Society shall be in effect from the date on which it is registered by the District Registrar.

We undersigned members of the working committee here by certify that this is a correct copy of the Rules & Regulations of "FATIMAGIRI SOCIETY" Nilambur as approved in its General body meeting held on 3rd November, 2014 and also certified that no other society with the same name is functioning in the area of operations of the society.

Sl. No.	Name	Address	Designation	Signature
1	Sr. Maria Ancy A.C ID No. MLB 1853860	Fatimagiri Convent Nilambur	President	<i>Sr. Maria Ancy A.C.</i>
2	Sr. Grace Thomas.A.C ID No.KL/04/024/342143	Fatimagiri Convent Nilambur	Secretary	<i>Grace Thomas</i>
3	Sr. Marie Gemma .A.C ID No.KL/04/024/347199	Fatimagiri Convent Nilambur	Treasurer	<i>Marie Gemma</i>

Witnesses:

1. SR.M. PRASANTHI. A.C. D/O Mr. Varghese P.M. *Prasanthi*

2. Sr. Maria Sheena A.C D/O Mr. Mathew Thomas *Sheena*



President
Sr. Maria Ancy A.C.

Secretary
Grace Thomas

Treasurer
Marie Gemma A.C.

2

Endorsement Copy of Rules & Regulations

Sl No: of the Society: MPM/CA/555/2015

Name of the Society: Fathima Giri Society, Nalambur


Sl no of document: 02/2015


Date of filing : 05/08/2015.

Ed.


Certified Copy of Rules & Regulations of the Society

Reg: no 555/2015 in 12 pages

Note of Corrections: nil. 

Copy prepared by: K. Vijesh L.O.C. 

Copy compared by: [Reader: Ajeesh K, U.O.I. 

Examiner: K. Vijesh 





DISTRICT REGISTRAR
AND
REGISTRAR OF SOCIETIES
MALAPPURAM